

YORKSHIRE HOMEOWNERS' ASSOCIATION, INC
PO BOX 1736
WILLIAMSBURG, VA 23187
www.yorkshirehomeowners.org

Minutes of the Annual Meeting

The Yorkshire Homeowners Association (YHOA) met at the Walsingham Academy Upper School Library on Sunday, Feb 14, 2016.

President Ed Brandt called the meeting to order at 3:10 pm.

The roll call indicated a quorum was present with 32 of 45 lots represented either in person or by proxy:

- Present – 17
- Proxy – 15
 - Brandt – 5 proxies
 - Dallas – 2 proxies
 - Undesignated (default to Secretary) – 8 proxies

The Secretary noted that the representation also constituted 2/3 of the Membership which would be necessary to change the By-Laws.

Bruce Ullman read the minutes of the 2015 annual meeting which were approved as read.

Ed Brandt read his President's Report (attached)

Jerry Howell presented his Treasurer's Report and explained the 2015 balance sheet and draft 2016 budget. He noted that the budget included a 10% increase in the assessment to \$165 since, without the increase, the Association's reserve would drop below \$1000. This was the result of the unbudgeted expenditure to pay the attorney who helped update the YHOA Restrictions that were approved this past summer.

Bill Pearson presented the report of the Architectural Control Committee (ACC). The ACC approved five requests during the past year: a house repainting, a picket fence addition, a driveway widening, and two tree removals previously approved by the City according to their guidelines.

Bill then presented the report of the Neighborhood Response Team (NRT) on which he represents the Association. As our representative to sector 7 (about 600 residents total), he has direct access via portable radio with the City Emergency Operations Center. He asked anyone else who is willing to help to sign up for the training course the City will offer in the Spring. It is six weeks long, two nights a week and teaches emergency operations, evacuation procedures, CPR, etc. As our notification phone tree is outdated, Bill will endeavor to bring it up to date and include information about who in the neighborhood owns equipment that would be helpful in an emergency such as chain saws, 4-wheel drive vehicles, and generators; as well as those residents who might need special assistance.

Mary Ann Dallas provided a recap of 2015 Landscape Committee (LC) projects and events as well as plans for 2016. In 2015, the LC had the diseased photinia removed, had the common areas mulched and leaves removed, had Jim Drake put in a limited drip irrigation system, and

received a consultation from the City's arborist who also trimmed back some branches at the entrance corner to facilitate left turns out of the neighborhood. We also received a \$2000 grant from the City Beautification Committee that was used to remove the dying junipers at the entrance corners and replace them with new deer and drought resistant plantings.

In 2016, the LC will continue normal maintenance, add perennial grasses along the Walsingham fence, add a professional drip irrigation system to replace the current spray system, and develop a comprehensive landscaping plan for the future. A neighborhood work day will be scheduled soon to take advantage of the dormancy of plantings at this time of year.

Mary Ann concluded with special thanks to Bob Grossman for his work to beautify the entire Jamestown Rd corridor for the City, and to the Littles and Rick Nagle for maintaining common areas next to their properties.

Old Business: None

New Business:

Bob Grossman asked if a roster of lot owners could be published that listed residents in alphabetical order. Bruce Ullman will produce such a list and have it posted on our web site. However, some lot owners do not have up to date contact information on file with the Secretary and are encouraged to review the roster on the Association web page and send any updates to Bruce at ullman@jlab.org.

Jim Douglas suggested additional wording to clarify the section of the By-Laws prohibiting compensation for Board members. As changes to the By-Laws require a 2/3 vote (30 votes in the affirmative), the motion failed.

The draft By-Laws provided prior to the meeting were approved unanimously (32 votes in the affirmative).

The 2016 budget was approved unanimously.

There were no nominations for the floor for the single open position on the Board of Directors to replace Bruce Ullman whose first term is ending. Therefore, Bruce was elected for a second term without dissent.

Bob Fox (through proxy Ed Brandt) suggested the Association establish some standards for signage that can be seen from the street; perhaps in the By-Laws. While it was agreed the By-Laws would not be the appropriate place for these restrictions, Bill Pearson pointed out that our current Covenants and Restrictions give the ACC the authority to do this. Therefore, Bruce Ullman suggested the ACC draw up a set of signage guidelines that would be binding on the Membership. Bill agreed to look into other associations' guidance and draft a set for us.

Finally, the exterior condition of 126 Yorkshire Dr was raised by some members, as was the apparent difficulty the owners have experienced in selling the property. Ed Brandt and Randy Case volunteered to contact the owners to see if there is anything the Association can do to help.

There being no further business, the meeting was adjourned at 4:55 pm.

Bruce Ullman
Secretary

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President's Report

A short BOD meeting followed at which Bruce Ullman was elected Secretary for 2016.

Yorkshire Homeowners Association, Inc.
Williamsburg, Virginia 23185

The President's Report – 2016

Again, this year, I have the pleasure of reporting to you that our community corporation is well, safe and sound. Our financial condition is sound though our balance is less than last year due to unanticipated legal expenses, which will be replenished with our 2016 Budget. Our entrance and common space has never looked more beautiful. Although we have suffered the loss of one of our long-time residents in the passing of Dan McHugh at 1107 Helmsley Rd., our thoughts and prayers continue with Dan's wife, Cathy, and her family. Our community has been enhanced with our newest owners, Bill Blood Ann Trinca at 10 Whitby Court --- we welcome them to our community

It is worth noting when members of our community are publically recognized or honored for their service. You may have recently read that Richard Rizk was appointed to the York-Poquoson Circuit Court, Julie Hummel has been appointed to the School Board and Bob Grossman serves as Chairman of the City Beautification Committee. These individuals deserve our gratitude for their service and reflect well on our entire Yorkshire Community. Also, I want to acknowledge some fellow residents who work behind the scenes to help enhance our community. Ken Lewis and Jerry Hedgepeth who place the American Flags throughout our neighborhood on special days and The Hummel's and Hedgepeth's who donate their garages for our Christmas luminary preparation. Also, I want to thank Patricia Mothershead who picked-up the luminaries early on Christmas Day!

This past year has been a busy year for your board and committees. At the unanimous recommendation of the Board of Directors and with the overwhelming approval of our residents, we legally modified our By-Laws to include a section which articulates the approved usage and provides legal standing for restrictions of residences within our community. We held community-wide "garage sales," picnics, work-days and holiday celebrations and, thanks to our Landscape Committee, under the Chairmanship of Mary Ann Dallas, has again received a Beautification Grant from the City of Williamsburg which enabled us to enhance our community entrance. Bob Pearson and the members of our Architectural Control Committee have been busy as well. Also, I want to express my appreciation to Richard DuChateau who serves as the Web Master of our online community website. Richard has done a great job designing and keeping our web site attractive and current. In addition, we also established the Past President's Council comprised of all the current residing past presidents of the Association. This committee serves as "counsel" to the Board of Directors to advise and provide input and pertinent history on community matters when requested by the Board. Today, we are presenting to our corporate membership for your approval, revised and updated verbiage in our By-Laws which makes the document more understandable and readable to our members, while remaining legally compliant.

It has been an honor to serve as your President this past year with such an outstanding Board of Directors and group of volunteer leaders, neighbors and friends.

Edward Wm. Brandt III
President